

WELLSPRING COMMUNITY NETWORK

COALITION MEETING MINUTES

South Pacific County Admin Building, 7013 Sandridge Road

DATE: November 8, 2011

START TIME: 3:00 pm

END TIME: 4:30 pm

Members Present:

Barbara Bate, Shelly Carter, Eric Cummins, Jon Ducharme, Jean Fisher, Gloria Geisendorfer, Jessica Johnson, Katie Lindstrom, Wayne Leonard, Geri Marcus, Rosanne McPhail, Carol Nordquist, Sarah Taylor, Monica Younger, Clyde Zaidins, Michelle Zilli

Guests: Kate Bannister, Dureen Brown, Kris Camenzind, Miki Frace, Diane Knutson, Elliot Marcus, Davis McBride, Rachel Stanton

AGENDA ITEM	DISCUSSION	DECISIONS, ACTIONS, ASSIGNMENTS
Meeting called to order	3:03 pm	Rosanne McPhail
Introductions, announcements	Group: Jean—Family Game Night in Ocean Park Friday November 18 at 6 pm. Shelley—Openings in the WIC clinic.	
Previous Minutes	Approved	Clyde Zaidins moved, Jean Fisher seconded
Mini-grant reports	Michelle Zilli introduced minigrants. Four of last year’s recipients gave their reports. Elliot Marcus: IMHS student who ran a wrestling camp for elementary school children. 30-35 children participated. Kate Bannister: Preschool teacher, speech therapist, and FOOPS member who organized a book giveaway and summer reading program for Ocean	Michele, Funding Team

	<p>Park students. The gap between reading scores in spring 2001 and Fall 2011 was narrower than the previous year. Students also received handmade book bags, applications for library cards and the library's summer reading program, and bus tokens to get to the library.</p> <p>Sarah Taylor, Prevention/Intervention Specialist at IMHS purchased supplies for the Teens Against Tobacco Use (TATU) Club. The club teaches elementary school kids about the dangers of smoking. Sarah demonstrated the pig lung which shows the harmful effects of smoking.</p> <p>Miki Frace: Kindergarten teacher who organized a visit from the HeartSparkle Players who presented to K-2 students at Ocean Park a performance about safe touch in the form of songs and skits. 130 students aged 5-8 participated and wrote about the experience.</p>	
Match tracking	Please fill out and turn in match sheets—the coalition must match the annual 125 K federal funding with in-kind donations of time and other items of value. Last year, we documented over \$130,000 of match from our coalition. Keep up the good work.	Monica
Annual Financial Report Annual Plan and Budget	As our treasurer Mary was not able to attend, Katie presented the financial report summarizing the previous fiscal year's income and expenses. She also asked for input on the draft budget for FY 2011-2012. Also the document showing the proposed action plan for the coalition for the next fiscal year was presented. Michele Zilli asked about the timing of the mini-grant release date. Katie also noted that we will be offering the Most of Us 2-day training on February 15 and 16. All are welcome at the training.	Katie Michele will convene the funding team and determine when the best time to announce minigrants would be.
DFC Budget	Katie presented the proposed DFC budget for year three of the DFC grant. Wayne asked what the admin fee in the year three budget covered. Katie explained the types of expenses this covered for the fiscal agent. Rosanne asked for a motion to approve the DFC year three budget.	Wayne moved to approve, Gloria seconded. Motion carried.
DFC Carry forward	The coalition has a \$33,000 carry forward amount that must be spent in	Wayne moved to approve, Gloria

request	addition to the 125,000 yearly amount. Gloria likes the idea that we can carry it forward instead of being forced to spend at the end of the fiscal year. Rosanne asked for a motion to approve the DFC carry forward request.	seconded. Motion carried.
	Davis McBride suggested that people look at the great courses catalogs he brought in and also recommended Teaching Tolerance from the Southern Poverty Law Center.	
Approve contract with WBH for coalition coordination services	Katie presented a proposed budget for Willapa Behavioral Health to provide coordination services to the coalition. Rosanne asked for a motion to approve the budget.	Jean Fisher moved, Shelley Carter seconded. Motion carried.
FPC meeting update	Gloria Geisendorfer reported on the state Family Policy Council's meeting that she attended with Rosanne McPhail the previous day. Community coalitions need to work together to build capacity, figure out who is the glue, and what propels folks to be a part of the community. FPC encourages everyone to thank their legislators and tell personal stories about how the budget cuts will impact real people. Bright spot—the public/private partnership that is being developed will fund networks. Also discussed social impact statement.	Gloria Geisendorfer
WA Prevention Summit Report	Jessica reported on taking a group of youth coalition members to the Prevention Summit in Yakima. The group attended workshops on how to create change in their own community, the strategic prevention framework, and other topics. They also got a chance to choose a community service project—sorting donations at a women's shelter. Also participating from Pacific County were members of the Teen Advisory Council in South Bend chaperoned by Allie Friese. The group was awarded scholarships to attend and were able to use a county vehicle for transportation.	Jessica Johnson
Officer Nominations	Rosanne called for nominations for officers. Eric Cummins nominated Wayne Leonard. Everyone is encouraged to send their nominations (of themselves or others) to Katie or Monica before the elections which will occur at the December meeting.	Rosanne McPhail

Team Reforming Exercise	Monica passed out org charts listing all existing team and membership on the teams. Everyone was encouraged to write their name on a sheet for each team they would like to participate on, or suggest a new team. Monica will transcribe the sheets and send the draft to the list so that people who couldn't attend the meeting would still be able to add their name to a team.	Rosanne McPhail
	Meeting was adjourned at 4:45 pm	
Next Meeting	December 13, 2011 3:00 pm	